

Our ref: PY/CJM

28 April 2017



**To: Parents of pupils in Year 11**

Dear Parents,

**Re: Year 11 Information Pack**

This letter, and the other documents in the pack, contain information to enable your daughter to make the most of the remaining time before the written examinations begin, guidance for the examination period and results' day as well as enrolment into the Sixth Form.

Please find enclosed:

- A copy of the Examination Instructions booklet
- A letter from Mrs Hall, Director of Sixth Form
- A letter from Mr Nall, Head of Mathematics, regarding some important arrangements for Maths revision.

At this time it is important that your daughter is reminded that she is academically very capable and has been well taught. She is therefore at a great advantage! A confident approach, calm well organised revision and a determination to do her best will all help her to succeed.

The following dates are important and your daughter has been asked to put them into her Planner and mobile phone.

**Monday 15 May:** The first written GCSE paper, Religious Studies, is held in the Sports Hall. Your daughter has already received a personalised copy of her examination timetable, that needs to be kept in a very safe place. The Examination Booklet contains detailed instructions regarding where to assemble before each examination, the equipment that is needed and the actions that need to take place if your daughter is ill. Please take time to read this through with your daughter so that she feels confident about the routine. It is essential that she knows her timetable **and is in good time for each examination.**

Throughout the first week of the examinations, Monday 15 to Friday 19 May, the Year 11 timetable will continue so that pupils either receive support from their teachers or study for their next examination in a controlled environment. All pupils must be in class unless they are in an examination.

**Thursday 18 May:** Following the Chemistry Paper, which lasts for two hours, Year 11 will gather in the School Hall for their final assembly and refreshments. After this pupils may choose to study in school, going to their usual timetabled lesson or study at home if you think that your daughter will make effective use of her time. Working at home does not suit all pupils or their families. Some pupils find it difficult to manage their time and the day can seem long and unstructured.

Upton Hall School FCJ

Upton. Wirral. Merseyside CH49 6LJ

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Headmistress: Mrs Patricia Young BA (Hons)

Please sign the form attached if you wish your daughter to study at home from the afternoon of Thursday 18 May onwards.

**Monday 22 May:** from the second week of examinations lessons will no longer take place. Pupils coming into school are invited to study in the Dining Room or Library. Arrangements can be made to see teachers for help and advice.

There is a break in the examination timetable for half term and pupils need to use this time for structured revision.

**Monday 5 June and Monday 12 June:** Please refer to Mr Nall's letter. There will be two taught revision sessions for all pupils. Last year Upton's maths results were the best on Wirral. Once again our maths staff will analyse the paper and look at the likely topics that will occur on the next paper. These special booster sessions were hugely beneficial

**Tuesday 27 June: Pre-Induction Day:** This is a compulsory day for all girls who wish to enter the Sixth Form. I am hugely proud of the Sixth Form curriculum and even prouder of the wonderful young women who leave us at the end of the two years in the Sixth Form. The letter from Mrs Hall contains details of the day and other key dates for entry to the Sixth Form.

**Thursday 24 August: Results Day** Details of the arrangements for the distribution of results are contained in the Examinations Booklet and Mrs Hall's letter. We hope that this will be a very happy day.

**Wednesday September: Sixth Form Induction Day** A special programme to help all new members of the Sixth Form make the transition from GCSE to A level.

School books and resources are very expensive and it is vital that your daughter returns all her books. She must bring her books in and return them to her subject teacher. She will receive a Book Return Form, from her Form Teacher, and will be required to have it signed. All books must be in school by Tuesday 27 June 2017. An invoice to the value of the book(s) missing will be sent to you in the event of books not returned.

Finally, I would like to thank you for your support and to ask you to help your daughter to make the most of the remaining time she has before the examinations take place. This Year group is full of delightful girls, who have worked with enthusiasm for the last five years. On behalf of all the staff I wish them happiness and success and look forward to welcoming them into the Sixth Form.

Kind regards

Yours sincerely

Mrs P Young  
HEADMISTRESS

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**To be returned to Form Teacher by Monday 8 May 2017**

Pupil's name.....Form.....

I give my daughter permission to study at home from the afternoon of Thursday 18 May during the sessions when she is not sitting an examination.

My daughter will be attending the Pre-Induction Day on Tuesday 27 June 2017  ✓ tick box

My daughter will not be attending the Pre-Induction Day on Tuesday 27 June 2017

Signed:.....Date:.....

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