

Our Ref: PY/CJM

16 January 2012

Dear Parent

Re: Election of a Parent Governor

Our Instrument of Government requires that at least four Parent Governors are elected to serve on the School Governing Body for a period of four years. A vacancy has arisen for a Parent Governor and I am therefore writing to you asking for nominations for a Parent Governor.

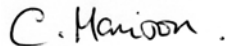
The school needs effective Parent Governors so if you feel that you could offer your services in this way please do not hesitate. Governors support the work of the School by acting as critical friends, assisting in the appointment of staff, scrutinising school policies and finances and sitting on Committees to develop different aspects of the school such as curriculum. I would urge you to consider taking on the role of Parent Governor. You do not need any expertise in education but an enthusiasm for making Upton the best possible school for our pupils. The demands on time are not that onerous and the experience will provide you with a valuable insight into education.

If there is only one nomination that person shall be declared elected. If there is more than one nomination the Governors will make arrangements for parents to cast their votes in a ballot.

A nominated Parent Governor (who must be a registered parent of a registered pupil) should be proposed and seconded by two other parents. Nomination slips should be returned to me, in a sealed envelope marked "Nomination of Parent Governor" by **4.00pm on Monday 30 January 2012**.

Persons who are undischarged bankrupt or have been convicted of certain criminal offences are not eligible to serve as Parent Governors.

Yours sincerely



Ms C Morrison
Clerk to the Governors

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Reply Slip for Nomination of Parent Governor - Please return to Ms C Morrison, Clerk to Governors by Monday 30 January 2012 at 4.00 pm

Name of Parent nominated: _____

Daughter's Name and Form: _____

Proposed by: _____ Seconded by: _____

I consent to be nominated as a Parent Governor of the School

Signed: _____ Date: _____